|   **归档资料（文件）接收表** |
| --- |
| **件 号** | **文 件 名 称** | **责 任 者** | **时 间** | **备 注** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
| 9 |  |  |  |  |
| 10 |  |  |  |  |
| 11 |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**档案移交人： 档案接收人：**

**注：责任者指档案内容涉及的个人或者部门。备注一般指页码。**